# **Call to Order**

President Betty Comoford called the meeting to order at 4:10 p.m. at the Lewiston Branch of the Montmorency County Public Libraries.

Board Members Present (in alphabetical order): Betty Comoford, Donna Robillard, Robin Smiley, and Brenda South

Board Members Absent (in alphabetical order): Patt Hopkins

County Commissioner: Stacy Carroll

Staff Members Present: Lori Haas —Director,

Others present: none

# **Approval of Agenda**

**Donna Robillard made the motion to approve the agenda as written, Robin Smiley seconded. All in favor, motion carried.**

# **Approval of Bills**

**Brenda South made the motion to approve the bills as presented, Robin Smiley seconded. All in favor, motion carried.**

# **Minutes to Meeting**

**Donna Robillard made the motion to accept the minutes for September 13, 2016. Robin Smiley seconded. All in favor motion carried.**

**Public Comment**

none

**Old Business**

**Robin Smiley made the motion to nominate Patt Hopkins for the Board trustee opening, Brenda South seconded. All in favor. Motion carried. President Betty Comoford signed the letter for the County Commissioners suggesting Patt Hopkins for reappointment, and handed it over to Commissioner Stacy Carroll for the next Commissioners meeting.**

**New Business**

The budget was discussed, total revenues for 2016 were $357,825, as of October 2016, we had expenditures of $301,016.52. There will be money going into our fund balance at the end of the year. There was discussion on raises for the staff, and how to reevaluate the wage scale.

**Donna Robillard made the motion to accept the 2017 budget (see attachment) as presented, Brenda South seconded. All in favor, motion carried.**

**Brenda South made the motion, to provide 3% raises to all employees off the pay scale. Donna Robillard seconded. All in favor, motion carried.**

The yearly contract for the Director was discussed**,** she presented 5 different contracts for the Board to choose from.

**Treasurer Brenda South made the motion to change the agreement (see attachment) from one year to two years with a 3% raise for each year of the agreement. Robin Smiley seconded. All in favor, motion carried.**

**Directors Report**

Still having a horrible time with the internet connections, Frontier is supposed to send out a technician to help straighten this out. Jim Young has done all he can do to help straighten this out, the problem seems to be Frontier’s.

Tina from Hillman: November was a slow month… Everyone seems to be getting ready for the winter! Our wreath craft on the 22nd with luncheon was filled & everyone enjoyed it. The amnesty program is going great-we have sent two boxes of food and toys to the food pantry, with more coming in daily. (Patrons are just donating because they see it). On the 28th Marie opened the Library to find a dead squirrel under a chair in our office. It had chewed through a ceiling tile and made a mess in the plants. Upon inspection Bill found where it had chewed in from the outside and fixed it, along with gutters that had come undone. Sarah is continuing with her story hours at all 4 locations. \*December came in a hurry! Our elf arrived on December 1 along with 8 school children to make sure she made it! We had Lori’s painting on the 6th , which was a huge success! All participants went home feeling like artists! We have 4 Christmas tree decorated and feeling very festive.

Wendy from Lewiston: We are all ready for Christmas here in Lewiston. Cookie sale went well and we will be donating $200 to Community Sharing this year. Our card class has expanded to 2x time a month. We have now added a book or paper folding class and that has been a lot of fun. We have made books into a birdhouse and a Christmas scene. Crochet class is going great with a few more ladies coming to class that have just moved to the area. The Advent Wreath was a lot of fun! Our ladies here got really artsy; the class lasted all afternoon, 12-4. The front door is now complete and the handicap button is working. Everyone loves the new edition and so do I. It’s a lot warmer in the front of the Library. The Gala was held this month on

Dec. 1, 2016, fun was had by all. Redwood Steak House hosted.

Andrea for Atlanta: We cataloged 1000 DVD and VHS, (Shelia did the majority) last month. On Dec. 8, Lori taught an acrylic painting class. Vintage vehicles were panted on a canvas with a Christmas tree. Our computer counts have been down because of the service. Frontier has been working on the problem. The cookie exchange and sale was held on Friday of last week. I just sold the last boxes, all proceeds will go to the Baby Basket.

# **Next Meeting Scheduled**

The next regular meeting is scheduled for Tuesday, January 10, 2017 at the Atlanta Branch, at 1pm.

**Adjournment**

**Motion made by Brenda South to adjourn at 5 pm. Robin Smiley seconded. All in favor, motion carried.**

Respectfully submitted,

Robin Smiley

Accepted 2-14-2017